



Office of Business Services  
Felipe R. Lopez  
Vice President of Business Services / Assistant  
Superintendent

January 25, 2023

**VIA E-MAIL ONLY**

apark0006@student.cerritos.edu

Amy Parker

Re: *California Public Records Act Request*

Dear Ms. Parker,

This correspondence constitutes the Cerritos Community College District's ("District") response to your California Public Records Act ("CPRA") request received by the District via hand delivery on January 17, 2023.

You requested the following:

".... copies of all files, memorandums, documented communications, published public records, unpublic public records, and other forms of documents which indicate the Department's policy with regards to content or website categories which are blocked, monitored/logged, and/or allowed without restriction on the Cerritos College ("College") network, from between (at minimum) September 8, 2021 at 12:00:00 AM and September 7, 2022 at 11:59:59 PM."

Under the CPRA, a "public record" is defined as, "any writing containing information related to the conduct of the people's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." (Government Code § 6252(e)).

The Cerritos Community College District ("District") has determined that your request may identify public records in the possession of the District. (Government Code section 6253, subsection (c)).

Attached you will find documents that guide the District's decision to restrict certain websites. In addition, please be advised that the District's Acceptable Use Statement may be accessed the District's website at <https://www.cerritos.edu/web-handbook/standards/acceptable-use-statement.htm>, as well as Board Policy 3720, entitled "Computer and Network Use," which is accessible at [https://www.cerritos.edu/accreditation/2020/Standard\\_IIIC/3C5-1\\_BP\\_3720.pdf](https://www.cerritos.edu/accreditation/2020/Standard_IIIC/3C5-1_BP_3720.pdf), as well as Administrative Procedure section 3720, accessible at [https://www.cerritos.edu/uploads/Board/BoardPolicies/Chapter3/AP\\_3720.pdf](https://www.cerritos.edu/uploads/Board/BoardPolicies/Chapter3/AP_3720.pdf).

However, the District has also determined that some records identified within your request may be exempt from disclosure under the CPRA at Government Code sections 6254 and 6255. As relevant here, records need not be disclosed where "the public interest served by not disclosing the record clearly outweighs the public interest served by disclosure of the record." (Gov. Code, § 6255, subd. (a)).

**Cerritos Community College District**

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Specifically, your request for "... files, memorandums, documented communications, published public records, unpublic public records and other forms of documents that show website categories which are blocked, monitored/logged, and/or allowed without restriction on the Cerritos College network" includes information regarding the District's cybersecurity systems, infrastructure and mechanical control systems, or information that would reveal vulnerabilities to, or otherwise increase the potential for an attack on, a public agency's IT system. In this regard, providing you with your requested information could jeopardize the District's ability to effectively secure its network and assets and it would increase the potential for malicious activity and threat actors. Thus, the public interest in not disclosing the requested records clearly outweighs the public interest served by disclosure of the records.

This completes the District's response to your request. Should you have any questions, please do not hesitate to contact me at [flopez@cerritos.edu](mailto:flopez@cerritos.edu).

Sincerely,

Felipe R Lopez, MBA  
Vice President of Business Services/  
Assistant Superintendent