



Office of Business Services
Felipe R. Lopez
Vice President of Business Services / Assistant
Superintendent

February 10, 2023

VIA E-MAIL ONLY

apark0006@student.cerritos.edu

Amy Parker

Re: California Public Records Act Request

Dear Ms. Parker,

This correspondence constitutes the Cerritos Community College District's ("District") response to your California Public Records Act ("CPRA") request received by the District via email on January 20, 2023. The District responded on January 30, 2023 indicating District will require a 14-day extension pursuant to California Government Code section 6253(c) to determine if responsive records exist, and if any of those records are exempt from disclosure.

You requested the following:

".... please give me all the logs you have available."

Under the CPRA, a "public record" is defined as, "any writing containing information related to the conduct of the people's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." (Government Code § 6252(e)).

The Cerritos Community College District ("District") has determined that your request identify public records in the possession of the District. (Government Code section 6253, subsection (c)). The District conducted a research of your logs between January 24, 2023 - January 31, 2023. The attached logs Identified records within our search perimeters.

Additionally, an individual person seeking information about themselves is not in the public interest. Any further requests of this sort will be subject to costs.

This completes the District's response to your request. Should you have any questions, please do not hesitate to contact me at flopez@cerritos.edu.

Sincerely,

Felipe R Lopez, MBA
Vice President of Business Services/
Assistant Superintendent

Cerritos Community College District

11110 Alondra Blvd., Norwalk, CA 90650 | Office (562) 860-2451 | www.cerritos.edu