



Office of Executive Vice President
Felipe R. Lopez
Executive Vice President of Business Services /
Assistant Superintendent

April 4, 2023

VIA E-MAIL ONLY

apark0006@student.cerritos.edu

Amy Parker

Re: California Public Records Act Request

Dear Ms. Parker,

This correspondence constitutes the Cerritos Community College District's ("District") response to your California Public Records Act ("CPRA") request received by the District via email on March 25, 2023. Specifically, you requested

"..... all documents the District holds regarding:

- Where the California state funding for COLA (that was withheld until 2019) was moved around prior to its disbursement
- Where the California state funding for COLA (that was withheld until 2022) was moved around prior to its disbursement
- Where the California state funding for adjunct (≥ 6 units) health insurance provided by the college has been moved around."

Under the CPRA, a "public record" is defined as, "any writing containing information related to the conduct of the people's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." (Government Code § 6252(e)).

Due to the complexity of the request, the need to search for, examine volume of documents, and collect documents that may fall within the scope of your request, the District will require a 14-day extension pursuant to California Government Code section 6253(c) to determine if responsive records exist, and if any of those records are exempt from disclosure. Once that determination is made and if your request is determined to seek disclosable public records the District will provide you an estimated date when the records will be made available.

Cerritos Community College District

11110 Alondra Blvd., Norwalk, CA 90650 | Office (562) 860-2451 | www.cerritos.edu



Please feel free to contact me if you have any questions regarding the above.

Sincerely,

Felipe R Lopez, MBA
Executive Vice President of Business Services/
Assistant Superintendent