



**Office of Executive Vice President**  
*Felipe R. Lopez*  
*Executive Vice President of Business Services /*  
*Assistant Superintendent*

October 18, 2023

**VIA E-MAIL ONLY**

[amyipdev@csu.fullerton.edu](mailto:amyipdev@csu.fullerton.edu)

Amy Parker

Re: California Public Records Act Request

Dear Ms. Parker,

This correspondence constitutes the Cerritos Community College District's ("District") response to your California Public Records Act ("CPRA") request received by the District via email on October 8, 2023. Specifically, you requested:

"... copies of the college's enterprise systems catalog, as defined in GOV 7922.700-7922.725."

Under the CPRA, a "public record" is defined as, "any writing containing information related to the conduct of the people's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." (Government Code § 6252(e)).

The District has determined that items in your request identify public records, however the District does not have any records that meet your request. Furthermore, the District is not required to create a catalog of enterprise systems as noted in GOV 7922.710, "in implementing this division, each local agency, except a local educational agency, shall create a catalog of enterprise systems."

Please feel free to contact me if you have any questions regarding the above.

Sincerely,

Felipe R Lopez, MBA  
Executive Vice President of Business Services/  
Assistant Superintendent

**Cerritos Community College District**

11110 Alondra Blvd., Norwalk, CA 90650 | Office (562) 860-2451 | [www.cerritos.edu](http://www.cerritos.edu)