

This side for government officials, police officers, and security officers. You can either read this letter out to them, or physically provide it to them.

Hello. I am here to observe an open session of a meeting of this state government agency under the Bagley-Keene Open Meeting Act, sections 11120-11133 of the Government Code, which gives me the right to observe all open sessions of meetings of this agency. I have the right to view this meeting physically, and thus must be let into the meeting; if the room has reached maximum occupancy as determined by fire officials, I exert my right to physically view the meeting through the entryway to the agency's chambers.

You cannot require me (pursuant to GOV 11124) to provide my name, any other information, complete a questionnaire, or fulfill any other condition for me to attend this meeting. I have the right to record this meeting pursuant to GOV 11124.1. You have a requirement to accommodate for any disabilities I have pursuant to the Americans with Disabilities Act (ADA).

Refusal to allow me to exert my rights under the law may constitute a misdemeanor offense under GOV 11130.7. Certain prohibitions of entrance may also further constitute violations of GOV 11131. Further, any action taken by this body while engaging in a violation of the Bagley-Keene Open Meeting Act may be subject to being voided in a court of law.

You must allow me to address the agency during a "public comment" section, pursuant to GOV 11125.7. You cannot regulate the content of my comments, pursuant to the First Amendment to the Constitution of the United States of America and GOV 11125.7(d).

If you have questions about what is required of you under the law, you can contact the Open Information Collective at <https://oic.amyip.net/index.php/contact>. You can also contact your organization's legal counsel, or read the Government Code for yourself at <https://leginfo.legislature.ca.gov>. All voting members of the agency should have received a copy of the Bagley-Keene Open Meeting Act upon entry into office, and they should be able to provide it to you.

From the desk of the Open Information Collective

"Without publicity, no good is permanent; under the auspices of publicity, no evil can continue."

F.M. Amy Parker, A.A.

F.M. Monica Hanson

S.M. Sem Arquieta

This side is for you, to summarize your rights.

- You have the **right to attend** any meeting of a state public agency under the Bagley-Keene Open Meeting Act, sections 11120-11133 of the California Government Code. For local agencies, this is covered under the Ralph M. Brown Act, which has similar provisions. This right includes physical attendance, as long as the meeting has a physical location. There is an exception for specific “**closed sessions**” under the law; what can be done in closed session is limited, however, and any “**open session**” must be able to be attended by the public.
- You have the **right to speak at** any meeting of a state public agency. While the agency may limit the amount of time an individual can speak for, the amount of time a particular topic can be addressed for, and the total length of the public comment section, these regulations must be **reasonable**, and cannot be based on **who** gets to speak; further, except as where permitted by the First Amendment, the content of your speech cannot be restricted.
- You have the **right to remain anonymous**. An agency cannot require that you sign up to attend a meeting, fill out a questionnaire, or provide any other information about yourself, including your name.
- You have the **right to record the meeting**. The agency may restrict your use of flash photography, of audible noises from your device, and obstructed views by your device; however, you are still generally permitted to record the meeting.