



Office of Executive Vice President
Felipe R. Lopez
Executive Vice President of Business Services /
Assistant Superintendent

November 20, 2023

VIA E-MAIL ONLY

Parker, Amy <amyipdev@csu.fullerton.edu>

Amy Parker

Re: California Public Records Act Request

Dear Ms. Parker,

This correspondence constitutes the Cerritos Community College District's ("District") response to your California Public Records Act ("CPRA") request received by the District via email on November 4, 2023. Specifically, you requested the following:

".... copies of all emails to/from Jose Fierro <jfierro@cerritos.edu>, Christopher Whiteside <cwhiteside@cerritos.edu>, Joy Senf <jlsenf@cerritos.edu>, Frank Mixson <fmixson@cerritos.edu>, Rebecca Robertson <rrobertson@cerritos.edu>, Denies Marshall <marshall@cerritos.edu>, and Elizabeth Miller <emiller@cerritos.edu>, containing the keywords "SS312" or "SS 312", not exempt from disclosure."

Under the CPRA, a "public record" is defined as, "any writing containing information related to the conduct of the people's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." (Government Code § 6252(e)).

The District has determined that your request identify public records in the possession of the District (Government Code section 6253, subsection (c)).

Enclosed herewith you will find the requested documents that meet your public records requests.

Please feel free to contact me if you have any questions regarding the above.

Sincerely,

Felipe R Lopez, MBA
Executive Vice President of Business Services/
Assistant Superintendent

Enclosed: Attachment 1 - PRA documents