

Grogan, Anne

From: Grogan, Anne
Sent: Monday, September 25, 2023 2:57 PM
To: Parker, Amy
Cc: Grogan, Anne; Mikhail, Stephanie
Subject: FW: Convocation 2023 Expenditures PRA

Dear Ms. Parker:

We received your September 17, 2023 Public Records Act request for the following records:

...the total expenditures for this year's Convocation. If no responsive record exists, please provide all purchase orders relating to Convocation from this year.

CSU has conducted a reasonable search for these records under California Government Code §7922.535 and has determined that your request, either in whole or in part, seeks copies of disclosable public records. CSU will make available to you any that are public.

We will let you know when we have gathered all the records. It will be necessary to redact from them any personal and otherwise privileged information before they can be made available to you. CSU estimates the records will be available on October 9, 2023.

The California Public Records Act requires CSU to respond to a request within ten calendar days of receipt. The campus is not required to provide the actual records within the ten-day initial response time, but rather, must provide a written response as to whether records will be disclosed or withheld. If any of the records are exempt from disclosure, the written response must explain the basis for the exemption. The response should also include an estimated date when the records will be made available. Cal. Govt. Code §7922.535(a).

Although the California Public Records Act does not expressly indicate a set deadline for disclosing records responsive to a request, it provides that where a request reasonably describes an identifiable record, the record shall be made promptly available. Cal. Govt. Code §7922.530(a). To satisfy this requirement, CSU makes records available for inspection or copying within a reasonable amount of time based on their volume and complexity.

Sincerely,

Anne Grogan (*she/her*)

Interim Compliance Manager
Risk Management & Compliance
Human Resources, Diversity, and Inclusion
California State University, Fullerton
P: 657-278-5465



From: Parker, Amy <amyipdev@csu.fullerton.edu>
Sent: Sunday, September 17, 2023 11:45 AM
To: Public Records Requests <publicrecord@Fullerton.edu>
Subject: Convocation 2023 Expenditures PRA

Hello,

Under the California Public Records Act, GOV sec. 7920.000-7931.000 (and in particular under Section 7922.535), I hereby request the total expenditures for this year's Convocation. If no responsive record exists, please provide all purchase orders relating to Convocation from this year.

If you have any questions about this request, please contact me by email or by SMS at (562) 299-8551.

The University is obligated to provide the records as soon as possible, without delay or obstruction (GOV 7922.500), and within no more than ten days; as such, please provide the records no later than September 27, 2023.

Thank you.

Amy Iris Parker
she/her/hers
C: (562) 299-8551 W: oic.amyip.net
M: amyipdev@blahaj.zone D: Amy (she/her/hers)#8536

Sent from my mobile device. GPG is only supported for desktop communications; I may take more time to respond to GPG enabled messages.