

Grogan, Anne

From: Ennis, Daniela
Sent: Monday, September 25, 2023 11:25 AM
To: Tran, Linh
Subject: RE: Request re. Convocation 2023 Expenditures PRA

Hi Linh,

Let me know what you need from on this =)

Kind regards,
Daniela Ennis (Guerrero)
Special Events Coordinator & University House Manager
P: 657-278-3456 | C: 657-632-7358



From: Tran, Linh <litran@fullerton.edu>
Sent: Monday, September 25, 2023 10:45 AM
To: Garcia, Danielle <daniellegarcia@Fullerton.edu>
Cc: Mouw, Sara <smouw@Fullerton.edu>; Ennis, Daniela <danguerrero@Fullerton.edu>
Subject: RE: Request re. Convocation 2023 Expenditures PRA

Hi Danielle,

Below is a PRA request for the total 2023 convocation expenditure records. [REDACTED]. I'll pull the records and work with Daniela to verify the final numbers as well. [REDACTED]

Thank you.

Warm Regards,

Linh Tran

Financial Manager
Office of the President

P: 657-278-2058

College Park | 2600 E. Nutwood, Suite 1000, Fullerton CA 92831



From: Mikhail, Stephanie <stmikhail@Fullerton.edu>

Sent: Tuesday, September 19, 2023 5:17 PM

To: Tran, Linh <litran@fullerton.edu>

Cc: Grogan, Anne <agrogan@fullerton.edu>

Subject: Request re. Convocation 2023 Expenditures PRA

Dear Linh,

We received this Public Records Act request requesting the total expenditures for the 2023 Convocation. As below, if no record exists, the requestor seeks all purchase orders relating to 2023 Convocation.

First, would you please let me know the President's Office has any responsive records?

Second, if you have records, could you please provide me with a reasonable production date that will work for your office? I am required to provide the requestor with a timeframe.

Third, after you have collected the documents, thank you for sending them to me either an email attachment or a dropbox link.

Lastly, thank you so much for your help! Please let me know if you have any questions or concerns.

Stephanie Mikhail
Interim Public Records Coordinator
657-278-7120

From: Public Records Requests <publicrecord@Fullerton.edu>

Sent: Monday, September 18, 2023 8:04 AM

To: Mikhail, Stephanie <stmikhail@Fullerton.edu>

Subject: FW: Convocation 2023 Expenditures PRA

From: Parker, Amy <amyipdev@csu.fullerton.edu>

Sent: Sunday, September 17, 2023 11:45 AM

To: Public Records Requests <publicrecord@Fullerton.edu>

Subject: Convocation 2023 Expenditures PRA

Hello,

Under the California Public Records Act, GOV sec. 7920.000-7931.000 (and in particular under Section 7922.535), I hereby request the total expenditures for this year's Convocation. If no responsive record exists, please provide all purchase orders relating to Convocation from this year.

If you have any questions about this request, please contact me by email or by SMS at (562) 299-8551.

The University is obligated to provide the records as soon as possible, without delay or obstruction (GOV 7922.500), and within no more than ten days; as such, please provide the records no later than September 27, 2023.

Thank you.

Amy Iris Parker

she/her/hers

C: (562) 299-8551 W: oic.amyip.net

M: amyipdev@blahaj.zone D: Amy (she/her/hers)#8536

Sent from my mobile device. GPG is only supported for desktop communications; I may take more time to respond to GPG enabled messages.