



California State University, Fullerton • TSU-270 • 800 N. State College Blvd. • PO Box 6828 • Fullerton, CA 92834-6828

May 4, 2015

Dr. Dave Edwards


Dear Dr. Edwards:

We are pleased to offer you the ASI Executive Director position at California State University, Fullerton, effective June 29, 2015, pending approval by the Board of Directors.

For your reference, we have attached a job description which outlines the specific duties for the position we are offering you. Also listed below are employee benefits and other specifics of your employment.

1. Your responsibilities will be those outlined in the enclosed job description and as outlined by the ASI Board of Directors.
2. Your semi-monthly compensation will be in the amount of \$5,708.33 and you are classified as an Exempt employee. Your first year of employment with Associated Students, CSUF, Inc. is considered an Introductory Period. Completion of the Introductory Period does not guarantee continued employment for any specified period of time. As indicated on the application, your employment will be at-will, meaning you are free to leave Associated Students, CSUF, Inc. at any time, without cause and/or notice, and Associated Students, CSUF, Inc. likewise has the right to terminate your employment at any time, with or without cause or notice. Only the Executive Director has authority to enter into any agreement for employment.
3. Benefits include accrual of 16 hours of vacation and 8 hours sick leave per month. You will be eligible to participate in the health, dental, and vision insurance program the first day of the month following your effective date of employment. We will accept your sick balance from ASI CSULB with a verification letter from your current employer.
4. Our offer to hire you is contingent upon your submission of satisfactory proof of your identity and your legal authorization to work in the United States. If you fail to submit this proof, federal law prohibits us from hiring you. Your employment is also subject to a background check and pre-employment screening.
5. Although your initial assignment is in the Executive department, you may be transferred to another department as business needs shall dictate.
6. Per CalPERS, your CalPERS Retirement will transfer to ASI CSUF at Tier 2, 2% @ 60. See attached CalPERS info. If you have any further questions please contact CalPERS directly.
7. Per our agreement regarding your teaching assignment at CSULB, you will work with the Department Chair to move your only class to be scheduled only one evening a week typically beginning after 7 pm and not on Tuesdays or Thursdays because of the Board of Directors & Finance Committee Meetings that you are required to attend.
8. Your Post Retirement Medical benefits will be fully vested after 7 years of service at Associated Students, CSUF, Inc.
9. Following our receipt of your acceptance, completion of #4 above, and approval by the ASI Board of Directors, this position shall commence on June 29, 2015.

If you agree with and accept the terms of this employment, please sign below and return this letter to our office. Congratulations on being selected to fulfill this important role, and we look forward to having you work with us as the Executive Director.

Sincerely,

Harpreet Bath
President & CEO

Michael Badal
Executive Vice President

Neha Ansari
Chair, Board of Directors

Accepted by: 

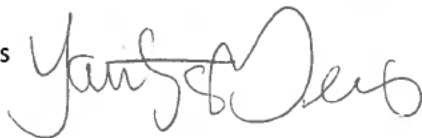
Date: 5/4/15

Tel (657) 278-720 • Fax (657) 278-4568

asi.fullerton.edu

TO: Dave Edwards
ASI Executive Director

FROM: Yanitza Berrios
ASI President



SUBJECT: Employment Offer Letter Addendum

DATE: January 26, 2017

I am writing to you today to provide information related to your original offer of employment memo dated May 4, 2015. Because of your tenure at the Associated Students California State University, Fullerton, Inc. over these past two academic years and because of your change in teaching assignment at CSU Long Beach, we recently discussed a need to make a change to your original offer memo.

Your original employment memo included a clause (#7) that specified that you should not teach on Tuesday or Thursday evenings so that you avoided any conflict with board or committee meetings. However, board and committee meetings are finished well before 7pm. Additionally, you shared with me that CSULB has moved your class in the spring 2017 to Tuesday evenings. In order to remedy that, I am authorizing clause #7 to be deleted from your employment memo.

If you are in agreement with this addendum/clarification, please sign below.

Accepted by:



Dave Edwards

Date:

1/26/17