



California State University, Fullerton • TSU 227 • 800 N. State College Blvd. • P.O. Box 6828 • Fullerton, CA 92834-6828

July 25, 2011

Lusia Komala

Re: Offer of Employment

Dear Lusia:

I am pleased to offer you the position of Accounting Supervisor, effective August 1, 2011.

For your reference, I have attached a job description which outlines the specific duties for the position we are offering you. Also listed below are employee benefits and other specifics of your employment.

1. Your responsibilities will be those outlined in the enclosed job description.
2. Your semi-monthly compensation will be in the amount of \$1934.00 and you are classified as a Non-Exempt employee. Your first three months in this position is considered an Introductory Period. Completion of the Introductory Period does not guarantee continued employment for any specified period of time. As indicated on the application, your employment will be at-will, meaning you are free to leave Associated Students, CSUF, Inc. at any time, without cause and/or notice, and Associated Students, CSUF, Inc. likewise has the right to terminate your employment at any time, with or without cause or notice. Only the Executive Director has authority to enter into any agreement for employment.
3. Since you are a current employee of ASI, your years of service include accrual of 12 1/4 hours of vacation and 6 2/5 hours sick leave per month. Your health, dental, and vision insurance will continue as is.
4. Although your initial assignment is in Accounting, you may be transferred to another department as business needs shall dictate.
5. Following our receipt of your acceptance, this position shall commence on August 1, 2011.

If you agree with and accept the terms of this employment, please sign below and return this letter to our office. We are hopeful that our business relationship will be successful and we look forward to having you work with us as the Accounting Supervisor.

Sincerely,


Fred J. Sanchez
Executive Director

Accepted by: _____



Date: _____

07/27/11

cc: Fred Sanchez Executive Director