

**RE: CPRA Request: ASSURE-US**

Grogan, Anne <agrogan@fullerton.edu>

Fri 1/5/2024 12:25 PM

To: Parker, Amy <amyipdev@csu.fullerton.edu>

Cc: Grogan, Anne <agrogan@fullerton.edu>

Dear Ms. Parker,

Please find the requested information at the following Dropbox link: <https://www.dropbox.com/scl/fo/2t3pbukdgbv3wm7m7bfnw/h?rlkey=5tlcmig9r4lk5wy6v9ndbo99z&dl=0>

Sincerely,

**Anne Grogan (*she/her*)**

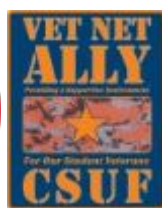
Compliance Manager

Risk Management & Compliance

Human Resources, Diversity, and Inclusion

California State University, Fullerton

P: 657-278-5465



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**From:** Grogan, Anne <agrogan@fullerton.edu>

**Sent:** Tuesday, October 17, 2023 3:51 PM

**To:** Grogan, Anne <agrogan@fullerton.edu>

**Subject:** FW: CPRA Request: ASSURE-US

Dear Ms. Parker:

We received your October 9, 2023 request under the Richard McKee Transparency Act of 2011 for the following records:

1. All disclosable records, including but not limited to employment contracts (which must be disclosed without exemptions pursuant to GOV 7928.400) pertaining to the ASSURE-US program held by the Auxillary Services Corporation from within the past three years.
2. All emails pertaining to the distribution of payment for labor performed by Summer 2023 ASSURE-US members from September 1, 2023, to September 30, 2023, sent by employees of the Auxillary Services Corporation over fullerton.edu email addresses, that are not otherwise

**exempt.**

AUXILIARY has conducted a reasonable search for these records under California Education Code §89914.5 and has determined that your request, either in whole or in part, seeks copies of disclosable public records. AUXILIARY will make available to you any that are public (Cal. Educ. Code §§89914-89916.5; Cal. Govt. Code §7922.000). We will let you know when we have gathered all the records. It will be necessary to redact from them any personal and otherwise privileged information before they can be made available to you. CSU estimates the records will be available January 15, 2024.

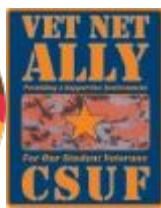
- Employee records that include personal information, the release of which would constitute an invasion of personal privacy. Cal. Govt. Code §§7927.700, 7928.300, 7922.000.
- Materials that reflect student education records or may violate student privacy. Cal. Govt. Code §§7927.705, 7922.000; 21 U.S.C. §1232g.
- Records subject to the attorney-client privilege and/or attorney work product doctrine. Cal. Govt. Code §7927.705; Cal. Evid. Code §950, et seq.
- Records that reflect the deliberative, decision-making process of the CSU, which often involves multiple individuals, who need to converse about issues candidly. Cal. Govt. Code §7922.000; Times Mirror Co. v. Superior Court (1991) 53 Cal.3d 1325; Montrose Chemical Corporation of California v. Train (D.DC 1982) 491 F.2d 63; Rogers v. Superior Court (1993) 19 Cal. App.4th 469.
- Records where the public interest against disclosure outweighs the public interest in disclosure. Cal. Govt. Code §7922.000.
- Preliminary drafts, notes, or interagency or intra-agency memoranda that are not retained by the public agency in the ordinary course of business. Cal. Govt. Code §7927.500.
- Records pertaining to pending litigation to which the public agency is a party or to any claim made pursuant to Division 3.6 of the Government Code. Cal. Govt. Code §7927.200.
- CA Educ. Code §89915.5

If you wish to inspect the records at California State University, Fullerton, you may contact me to schedule a mutually convenient date and time. If you wish to receive copies instead, AUXILIARY may charge the direct cost of duplication (20 cents per page). We will advise you as to the exact number of pages upon which any charge will be based. We will require full payment before we begin the redaction and duplication process. The decision that certain records are exempt and will not be disclosed was made by Anne Grogan.

**Anne Grogan (she/her)**

Interim Compliance Manager  
Risk Management & Compliance  
Human Resources, Diversity, and Inclusion  
California State University, Fullerton  
P: 657-278-5465





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**From:** Parker, Amy <[amyipdev@csu.fullerton.edu](mailto:amyipdev@csu.fullerton.edu)>

**Sent:** Monday, October 9, 2023 2:27 PM

**To:** Helguera, Ariana <[ahelguera@Fullerton.edu](mailto:ahelguera@Fullerton.edu)>; Leon, Bertha <[bleon@fullerton.edu](mailto:bleon@fullerton.edu)>

**Cc:** Borromeo, Rosario <[rborromeo@fullerton.edu](mailto:rborromeo@fullerton.edu)>

**Subject:** CPRA Request: ASSURE-US

Hello,

I hereby request, under Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code (also known as the "California Public Records Act"), copies of:

3. **All disclosable records, including but not limited to employment contracts (which must be disclosed without exemptions pursuant to GOV 7928.400) pertaining to the ASSURE-US program held by the Auxillary Services Corporation from within the past three years.**
2. **All emails pertaining to the distribution of payment for labor performed by Summer 2023 ASSURE-US members from September 1, 2023, to September 30, 2023, sent by employees of the Auxillary Services Corporation over fullerton.edu email addresses, that are not otherwise exempt.**

I am requesting electronic copies of these documents, and as such, no fees should apply; if any documents need to be scanned, please alert me, and I may exert my right to scan the documents myself.

If any documents are nondisclosable, those documents should be segregated, and the disclosable documents provided. If content on/materials in the documents are nondisclosable, those should be redacted pursuant to GOV 7922.525(b).

If you have any questions about this request, you can contact me at this email address, or at (562) 299-8551 by SMS or RCS (phone calls may not always be returnable).

If any segregations are performed, or this request is denied in its entirety, please note that under GOV 7922.540, the names of *all* individuals involved in the denial of the record must be provided.

Under GOV 7922.535(a), the records must be provided within ten calendar days; as such, please provide the records by no later than October 19, 2023 (with intentional delays to or beyond that point prohibited by GOV 7922.500).

While ASC may be an independent entity from California State University, Fullerton, as it is listed as a "non-profit public corporation" (thus constituting for legal purposes a municipal corporation) and is controlled by the University, it is still subject to the California Public Records Act.

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Amy Iris Parker

she/her/hers

CSUF CS '25

**C:** (562) 299-8551 **D:** @amyipdev

**W:** [oic.amyip.net](http://oic.amyip.net) **M:** @amyipdev@blahaj.zone

**G:** 7786034BD52149F51B0A2A14B1122F04E962DDC5

**K:** keys.openpgp.org